

EMERGENCY MANAGEMENT TECHNICIAN HYDE COUNTY

Hyde County is accepting applications to serve as Emergency Management Technician. The Emergency Management Technician performs responsible administrative and technical work providing telecommunications, networking, database, contract management, and plan development services to Emergency Services (EMS, Emergency Management, and Code Enforcement) functions for the County.

The Emergency Management Technician is responsible for preparing Hyde County for response to and recovery from any predictable hazards and to initiate mitigating actions where possible. The Technician will plan, organize and coordinate the emergency management activities, response to hazardous materials incidents, weather emergency response, or other disaster planning response for the County. Work requires coordination with a wide variety of emergency service providers, state agencies, and local emergency support departments and agencies. Work also requires a broad scope of public contacts, a variety of technical and detailed knowledge, and considerable independent initiative and judgment. Work is supervised by the Emergency Services Director.

The Emergency Management Technician researches, develops, and writes the multi-hazard plan, the Emergency Operations Plan, and other related tools through participating organizations. The position provides for and encourages county employees to successfully complete emergency management classes (e.g. NIMS). The Emergency Management Technician oversees development and maintenance of telecommunications facilities (radios, voice, data, GIS mapping, community information); and manages emergency equipment (e.g., generators).

In conjunction with the Emergency Services Director, the Emergency Management Technician compiles data related to emergency management, researches and submits grants for the department, conducts meetings, researches and updates department on new techniques, equipment, and regulations; and assists with procurement of equipment.

Minimum training and experience: Graduation from college with a two year degree (four years preferred) in law enforcement, fire science, business, computer technology, electronics, or related field, and considerable related emergency services experience; or an equivalent combination of education and experience. Possession of a valid North Carolina driver's license and the ability to obtain North Carolina Emergency Management certification within two years of employment are required. Strong computer skills necessary. Salary Range (Grade 66): \$30,031 - \$46,549.

Submit resume and completed Hyde County Job Application by February 12, 2010 to:
Hyde County Manager, PO Box 188, Swan Quarter, NC 27885.