



Hyde County Emergency Management

Office of the Fire Marshal – Safety Coordinator

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Street Addressing Policies

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For the protection of the citizens of Hyde County, the Governing Authority has instituted an enhanced 9-1-1 emergency response system. Within the framework, the responsibility for Hyde County street addressing is assigned to the Emergency Management Department. Addresses are based upon the concept that one mile = 1,000 potential addresses. Address ranges normally begin with 1. The starting range of any road with only a single origin will be that location. The starting point for any road having two ends will generally be from West to East or North to South. Odd numbers will signify the left side of the road while increasing in range.

Streets names must be approved by the Emergency Management Department and subsequently the Board of Commissioners. Sprint and other entities will not recognize any non-verified address. Address ranges will be assigned and managed by the Emergency Management Department.

All new street names must be submitted to Emergency Management Department for approval by the Board of Commissioners. No road name will be assigned where reasonably expected less than three structures will exist. Once the three structures exist, the previous driveway or right of way must be named and the structures readdressed. Planned subdivisions must submit road names for approval along with site plans.

All new street names on Ocracoke Island will be submitted (by Emergency Management) to the Ocracoke Planning Board for approval, prior to submission to the Board of Commissioners.

All address numbers will be assigned by the Emergency Management Department based upon distance measuring. Minor errors found in existing addressing will be acceptable as long as they do not facilitate logical and sequential errors.

Non-improved property will not be assigned a specific street address, except as allowed for in planned subdivisions with predetermined structure locations.

Existing streets that are modified, re-routed, or otherwise changed will create discrepancies in the street addressing system and will be subject to readdressing.

Whenever any address is assigned or changed, the Emergency Management Department will provide written certification to the owner / occupant.

In addition to the above points, the following guidelines have been adopted by the Hyde County Board of Commissioners to assure fair handling practices.

A - When changing the name of any existing road, the entire road name will generally be changed. Segmenting will not be allowed unless the street is physically split with a cross street and is in compliance with Item B.

B – State maintained roads will carry the same road name for the entire State Road number. Should the N. C. Department of Transportation change portions of an existing State Road designation, the newly designated portion must be named and addressed with new starting points.

C – Road extensions on the high end of the block range require only additional addressing by the Emergency Management Department. Road extensions on the low end of the block range will preferably carry a new State Road number (if applicable) and a new name for the new portion. If a new State Road number or name cannot be assigned for low range extensions, the entire street will be re-addressed.

D – Changes in the physical location of a road or a change in designation by the N. C. Department of Transportation affects street addressing principles. Should a road be shortened on the beginning end of the range, the address discrepancy will be allowed to continue. Should a road be lengthened by less than .2 mile at the beginning range, the discrepancy will be allowed to continue and future structures assigned proportional addresses. In all other cases, the entire road will be readdressed.

E – Private roads may be named by a majority preference of property owners and submitted as above. The applicant for naming a road shall provide the Emergency Management Department an application for road naming, as well as include a \$200 fee (to the Inspections Department) for each intersection. This fee shall cover the ordering of road signs, posts, and installation. This fee results from the fact that the Department of Corrections will not sell street signs to individuals or businesses.

F – Public roads may be named by the owner of the property or a majority of property owners and submitted as above. In case of an even split, the Board of Commissioners may choose from one of the alternates provided by the property owners or a generic name proposed by the Emergency Management Department.

G – Road names that are similar to any existing road names will not assigned (countywide). A suffix difference alone will not be acceptable.

H – Normally abbreviated directions, such as East, West, North, and South will be considered a prefix and not part of the road name itself.

I - “The” will not be used as the initial word in a road name.

J – The preferred point of addressing any structure or other landmark will be the center of the structure. If a structure faces two streets, the front face at the time of the addressing will be the assigning point. Structures that are down long driveways or behind other structures will be

assigned a logical, sequential address based upon the center of the driveway or right of way. A relocation of a driveway may require a structure to be readdressed.

K – Rural style mailboxes, installed for remote locations, may be grouped on the access road at its nearest primary intersection, but may not be located on the primary road.

L – County Road Signs will generally be inventoried annually, for repair or replacement, by the Emergency Management Department. Road signs will generally be located on the State Right of Way where it exists. Private road signs will be placed as best possible to avoid confusion and duplication.

M – Any concerns or variations from these stated practices must be brought to the attention of the County Manager for resolution by the Board of Commissioners.

Respectfully submitted for approval
March 21, 2005.

Emergency Management Coordinator